

Bromley Hall

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910 S. 3RD ST, CHAMPAIGN, IL 61820 | WWW.BROMLEYHALL.COM

EARLY ARRIVAL 2017 APPLICATION INFORMATION

Instructions:

Bromley Hall allows residents to move in early beginning on or after Sunday, August 20th, 2017 after 8am **with prior approval**. There is a nightly charge for Early Arrival, as follows:

- **August 20th: \$30/night**
- **August 21st - 23rd: \$50/night, including 2 meals per day**

Bromley Hall Dining Hall will have limited hours starting Monday, August 21st, 2017 through Dinner on Wednesday, August 23rd, 2017. Regular meal service will begin with breakfast on Friday, August 25th. Meals served prior to August 25th **ARE NOT INCLUDED** in your room and board contract.

To request an early move-in, please fill out and return this Application with your check to the Business Office. Checks are payable to Bromley Hall and should have your University Identification (UIN) number on the check. **WE MUST HAVE YOUR EARLY ARRIVAL APPLICATION AND CHECK IN OUR OFFICE BY AUGUST 8TH, 2017** to make the necessary arrangements to have your room ready early. Your check and this application will be returned to you if we cannot approve your early arrival. **Make sure EVERYTHING is filled out on the form.**

Upon receiving your Application, we will review it and **will contact you immediately if you CANNOT move in on your requested date**. Otherwise, all requests will be approved. **PLEASE NOTE THAT RESIDENTS WILL NOT BE PERMITTED TO CHECK IN BEFORE OUR OFFICIAL OPENING ON AUGUST 24, 2017 WITHOUT PRIOR APPROVAL**. Bromley Hall will also **NOT** allow residents to "drop off" their belongings prior to check-in even if they are not staying overnight.

EARLY MOVE IN APPLICATION

Please Print

Name _____ Home Telephone No. _____

Home Address _____ City _____ State _____ Zip Code _____

Reason for Early Arrival Request: _____

Bromley Hall Room # _____ My Cell Phone No. is _____

University Email _____@illinois.edu Personal Email _____

Requested Early Arrival date: _____ Enclosed is my Check No. _____

Submitted to: **Bromley Hall Business Office, 910 S. Third St., Champaign, IL 61820**

Rate	Rate Information	Number of Nights	Cost
\$30/ night	8/20/17- No Meals		\$
\$50/ night	8/21/17- 8/23/17- 2 Meals/day		\$
TOTAL AMOUNT			\$

EXAMPLE: If you plan on moving in on Sunday, August 20th, you would need to pay a total of \$180. This would include \$30 for the 20th and \$50 per day for the 21st, 22nd, and 23rd. Bromley Hall will not provide any refunds for early arrival, so please be sure that you plan on arriving on the day you select. If you are unsure about moving in early, please wait to fill out the application until you are positive of your move-in date. Official move-in date is scheduled for Thursday, August 24th.